



**VGN BRIXTON OWNERS WELFARE ASSOCIATION**  
**IRUNGATUKOTTAI, KANCHEEPURAM - 602 117**  
**Regd : 13/2015 (Tamilnadu Act 27 of 1975)**  
**Form No : 4**

**WORK PERMIT APPLICATION**

No : .....

Date : .....

Owner Name .....

Mobile .....

Flat & Block number .....

Vendor name & Address .....

Work Details ..... No of persons .....

Date from ..... to .....

	Name	Mobile Number	Place	ID Proof
Vendor Details				

**Notes :**

1. Work Permit Request cum under taking declaration Letter from Owner is must to initiate Work Permit.
2. Working Time : 9.30 AM to 7.00 PM only Allowed, Working Beyond this time is Strictly Prohibited due to Owners Discomfort
3. If we find the work Beyond this time action will be Initiated.
4. If any Damage made by the Vendor to the Common Assets then the Owner is liable to pay for the Association.
5. Vendors staying and doing the work has to pay Watercharges of Minimum of Rs 750/-
6. After the work is completed the vendor has to Clear all the debris and dispose it in the Designated area.
7. Tools List to be Register with Security & during Return the tools will be checked with the List.
8. All the vendors/Workers should carry the Visitor Pass till they are leaving from premises .They suppose to Deposit their Original id of Pancard/Athar Card/Driving License and they can collect the same when they are leaving from the premises after handing over the Visitor pass

Vendor

For VGN BRIXTON OWNERS WELFARE ASSOCIATION

SIGNATURE

Authorised Signatory