

FORM 4B : VBOWA – DOMESTIC HELP - UNDERTAKING



Date :

Place: Chennai

From :

Name : (Owner / Tenant)

Id no : Valid till :

Flat No :

Tel No.....

To :

The Facility Manager, VBOWA, Chennai

Under taking letter

I have employed Mr./Mrs.

Son/daughter/wife of Residing at.....

.....
.....

I understand that the above person doesn't have and hence unable to produce the **ADDRESS PROOF/ID PROOF** to comply with the rules and regulations of VBOWA to obtain ID card. I hereby undertake the full responsibility of the said person's behaviour, conduct and for all his /her acts inside the Campus. I request you to wave the production of Address Proof & Identity Proof on my personal Under-taking and issue her ID Card.

Thanking you,

Yours faithfully,

Signature of the resident

For office use only

Recommended

Not-Recommended

If not Reason

Authorised Signatory